

**MAHATMA GANDHI INSTITUTE OF MEDICAL SCIENCES
INTERNAL QUALITY ASSURANCE CELL**

MINUTES OF IQAC MEETING HELD ON 11.4.2018

A meeting of IQAC members was held on 11.4.2018 in Committee Room at 12 noon. The following members attended:

1. Dr KR Patond
2. Adv PB Taori
3. Dr Anupam Hiwlekar
4. Dr Satish Kumar
5. Dr Vijayshri Deotale
6. Dr Subodh S Gupta
7. Dr VB Shivkumar
8. Dr BK Mehra
9. Dr Devesh Gosavi
10. Mr Nikhil Honale
11. Ms Anvita Ugalmugale
12. Dr Anshu

Dr Smita Singh, Dr Sachin Pawar and Dr Jyoti Jain conveyed their inability to be present due to prior commitments.

The following points were discussed:

1. Dr Patond welcomed members of the newly reconstituted committee and introduced Adv Taori as member representative from the Stakeholders and Dr Anupam Hiwlekar as new Alumni representative.
2. Dr Anshu briefed the Committee about the new Accreditation procedure initiated by NAAC from February 2018. According to these guidelines, 70% weightage has been given to the Quantitative Metrics and 30% to the Qualitative Metrics, unlike earlier. In the pre-qualifying stage, all data and evidences will be have to be submitted online. After validation of this data, and acquiring a minimum required score, NAAC will send a Peer Team. Another new process is that NAAC will itself conduct a Student Satisfaction Survey on 10% of our students. These scores will add towards the final score. All members were asked to go through the new guidelines which will be emailed to them.

3. Dr Anshu informed all members that online student feedback had been started. However only about 60 students had filled the forms so far. All faculty and student representatives were asked to spread the word about filling these forms.

Dr VB Shivkumar and Dr Vijayshri Deotale debated about the process of collecting feedback. Response rates would be better if collected manually, rather than online. Mr Nikhil Honale and Ms Anvita felt that since the analysis of this data took time and the action taken never reached the batch which responded. Dr Anshu said she needed staff to enter the data and analyze it, and without this, online was a more suitable option as automated responses were received.

IQAC members felt that despite sending out feedback to departments the poorly performing departments had still not taken necessary action. The departments which sent it Action Taken Reports to the IQAC were usually the departments which were already functioning well.

4. Dr Anshu then read out parts of the last NAAC Peer Team Report where suggestions were made for improvement and a summary of issues discussed is given below:

(a) MGIMS needs to articulate its Graduate Attributes

This matter was referred to the curriculum committee to define a policy document with these attributes

(b) Need to establish super-speciality departments

Dr Patond said that work on this front has begun in the subjects of Cardiothoracic surgery, Neurosurgery etc. Efforts to recruit permanent superspecialists will continue, though it is tough to retain them in this location.

(c) MGIMS is yet to prepare an Examination Manual

Mr Nikhil Honale and Ms Anvita Ugalmugale felt that such a handbook would be useful to all students. The curriculum committee was asked to prepare an examination manual which could be provided to all students. This would contain details of dates of examinations as well as course content.

(d) Paucity in achieving effective interdepartmental integration

IQAC members felt the need to make both horizontal and vertical integrated teaching classes more regular. Dr VB Shivkumar mentioned that senior staff members should be sent for these classes rather than recruiting postgraduates or senior residents. At the postgraduate level too, it was felt that departments should collaborate not just for teaching, but also for research. Members felt that such activities should extend beyond the activities which are organized by the Academy of Medical Sciences at present.

(e) Relatively low scores in Research category

- In view of the changed guidelines of which publications were acceptable as per NAAC guidelines, Dr Mehra was asked to circulate a list of UGC approved journals to

all faculty. It was felt that faculty awareness needed to be created about the kind of journals to publish in. Dr Subodh S Gupta said he would circulate the list.

- Dr Subodh S Gupta felt that just like research grants are available to undergraduates and postgraduates, small grants upto Rs 1 lakh should be available to junior faculty who are looking forward to further their research interests. Dr Patond asked Dr Mehra to frame a proposal in this regard.

The meeting ended with thanks to the Dean.

A handwritten signature in black ink, appearing to read 'Anshu', is written on a light blue grid background.

Dr Anshu
IQAC coordinator